



DEPARTMENT OF THE ARMY
UNITED STATES ARMY WARRANT OFFICER CAREER CENTER
FORT RUCKER, ALABAMA 36362-5000

REPLY TO
ATTENTION OF:

ATSW-Z

25 June 2007

MEMORANDUM FOR: Attendees, Warrant Officer Staff Course (WOSC)

SUBJECT: WOSC Course Information

1. Welcome to the Warrant Officer Career Center (WOCC). Provided below is information that may prove helpful as you in-process and begin the WOSC.
2. Fort Rucker Army Lodging is located in Building 308 and will provide you a room assignment, for the Military Training Service Support (MTSS) mandatory program. All students are encouraged to contact Lodging, to confirm your reservations for your scheduled class/dates, prior to arrival, at (334) 598-5216, or DSN 558-2626, or their web site: www.ft-ruckerarmylodging.com
3. UNIFORMS: Authorized duty uniforms are the BDU, ACU or DCU. **Flight suits are not authorized and the Class A/B uniforms are not required.** Report for duty in duty uniform at Building 5302, Room #6, at 0745 on Training Day 1 with the following:
 - a. One copy of your orders.
 - b. Contact your S2 or Security Manager to confirm you have a valid and current SECRET or higher security clearance and access to classified material granted by your current command as an Army Warrant Officer. Both clearance level and access approval must be visible in Joint Personnel Adjudication System (JPAS).
 - c. Local address and telephone number. Personnel residing in the BOQ must bring their building number, room number and a four digit telephone extension number.
 - d. Address, phone number and Unit Identification Code (UIC) for your unit of assignment.
 - e. The Army Physical Training (PT) uniform. You will be afforded time to change into the PT uniform for the height/weight screening at approximately 0930.
4. HEIGHT/WEIGHT – BODY FAT: As a prerequisite to enrollment in the WOSC, you are required to weigh-in to determine compliance with authorized weight tables outlined in AR 600-9. The uniform is the PT uniform IAW AR 670-1 (shorts, T-shirt, socks). Students over their screening weight are taped for body fat percentage. Soldiers who fail to meet the body fat percentage requirements will complete the course and be processed in accordance with Deputy Chief of Staff, G-3/5/7, memorandum dated 10 August, 2006.
5. AER/OER: This is an official Army professional development course; therefore, you will receive an Academic Evaluation Report (AER) upon graduation. A close out OER is no longer required per AR 623-3.

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6. COURSE INTENT: Most of the four-week course is conducted using the group discussion method of instruction. Classes are divided into small groups to emphasize team interaction and group dynamics as the basis for problem resolution. Class instruction focuses on subjects affecting our Army today. The course curriculum focuses on staff skills, training doctrine, force integration, Leader Development, the Contemporary Operational Environment, Insurgency, and Counter-Insurgency, as well as Creative and Critical Thinking techniques. Every student is given an opportunity to identify and brief an Observation, Insight, and Lesson (OIL) related to our Army today. For additional information, please visit the WOCC web site at <http://usawocc.army.mil/>. Effective July 2007 the WOSC will transition to a six-day training week. Training will be conducted Monday through Saturday during the first three weeks of the course.

7. TRANSPORTATION: Government transportation is NOT available to individuals attending the WOSC. The WOCC does NOT authorize, nor fund, transportation for students attending the WOSC.

8. GOVERNMENT MEALS: MTSS became effective 1 October, 2006 in accordance with ALARACT Message 146/2006. Meal Cards will be issued to the Soldier the morning of the first Training day in class. Per Diem applies on weekends and federal holidays and Soldiers may eat breakfast (at NO COST) in the Dining Facility (Building 5914) the morning of the first training day without a MTSS Meal Card. However, Soldiers must inform the headcount that they are MTSS-5 users.

9. PERSONAL MAIL: US Postal Service (USPS) does not deliver personal mail to the BOQ, Army Lodging, or guest housing. Students who require USPS services must in-process at CMR #3, building 6201.

10. Phone numbers of the Advanced Studies Division (ASD) staff and faculty that may prove useful are listed below. Feel free to contact any member of the WOCC ASD staff if you need assistance.

Chief, Advanced Studies Division	Comm (334) 255-3364
Course Manager, WOSC	Comm (334) 255-3397
Training Technician	Comm (334) 255-2786
HHC WOCC	Comm (334) 255-1371
WOCC Fax:	Comm (334) 255-1173



MARK T. JONES
COL, AV
Commandant